

## Child Protection Policy

*Seagrove Pavilion Trust was formed 'To provide a venue that can unite our villages in the pursuance of sport, recreational and social activities'*

Seagrove Pavilion Trust wants every child who uses our facilities, regardless of age, to develop their potential and enjoy and benefit from the services and facilities offered. Seagrove Pavilion Trust has a duty of care to safeguard all children and vulnerable adults using its facilities.

All children have a right to protection, and the needs of disabled children and others who may be particularly vulnerable must be taken into account. Seagrove Pavilion Trust will ensure the safety and protection of all children involved in using its facilities through adherence to the intent, procedures and hiring policy outlined in this policy.

This policy is our commitment to provide systems to ensure our trustees, volunteers user groups/hirers and individuals can report any such risk, and outlines our duty of care to safeguard all children involved in activities at Seagrove Pavilion.

*A child is defined as a person under the age of 18 (The Children Act 1989).*

### Statement of Intent

Seagrove Pavilion Trust aims to :

- provide children and young people with appropriate safety and protection whilst using SPT facilities
- allow all trustees/volunteers/user groups/hirers/individuals to make informed and confident responses to specific child protection issues.
- make provision to ensure that all user groups/hirers/individuals using its facilities can demonstrate that:
  - the welfare of the child is paramount
  - all children, whatever their age, culture, disability, gender, language, racial origin religious beliefs and/or sexual identity have the right to protection from abuse
  - all suspicions and allegations of abuse and poor practice will be taken seriously and responded to swiftly and appropriately
  - they have a responsibility to report concerns to the trustee with responsibility for child protection.

Seagrove Pavilion Trust trustees do not have regular or extensive involvement with children; the majority of contact is indirect through the use of the premises by user groups/hirers. However, The Child Protection Policy applies to all trustees, volunteers, user groups/hirers and associated parties, and individual members of the public using Seagrove Pavilion.



It is the responsibility of all those listed above to follow the Seagrove Pavilion Trust Child Protection Policy guidelines and to work together to maximise the protection we can offer children who use our facilities.

Whilst all Seagrove Pavilion trustees are aware of, and have agreed to comply with, this policy, there will be many events and activities at the centre where parents are present and they must accept full responsibility for the activities and behaviour of their children.

It is not the responsibility of anyone volunteering for Seagrove Pavilion Trust to decide whether or not child abuse has taken place, but there is a responsibility to act on any concerns through contact with the appropriate authorities.

Seagrove Pavilion Trust assures that it will fully support and protect anyone who in good faith reports his/her concern that a child may be being abused.

### **Seagrove Pavilion Trust Child Protection Policy Guidelines and procedures**

1. Seagrove Pavilion Trust requires all user groups/hirers to demonstrate and sign they have an approved child protection policy in place.
2. No trustee or any other volunteer of Seagrove Pavilion Trust will have unsupervised access to children unless appropriately vetted. All trustees and volunteers will be made aware of this policy, relevant vetting procedures and Child Protection issues.
3. Relevant child protection training for trustees/volunteers will be encouraged.
4. New trustees/volunteers will be provided with an understanding of their responsibilities in matters of Child Protection.
5. User groups/hirers and members of the public who use Seagrove Pavilion will be made aware of this Child Protection Policy.
6. A copy will be made available on Seagrove Pavilion's website, displayed in the main communal areas and will accompany the hire document (alongside other policy documents and certificates).
7. A trustee (The Company Secretary) will be appointed to be responsible for Child Protection matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to relevant agencies.
8. All suspicious or allegations of abuse against a child will be taken seriously and dealt with speedily and appropriately.
9. Any suspicion that a child has been mistreated/abused should be reported to the trustee responsible for child protection who will take such steps as considered necessary to ensure the safety of the child in question and any other child who may be at risk.
10. Any allegation of poor practice should be reported to the trustee responsible for child protection who will take such steps as considered necessary.
11. Allegations will be referred to the police or social services as relevant.
12. All trustees must be informed of action taken, and a confidential written record of the allegation and subsequent proceedings must be kept.

13. If an allegation is made against anyone, the person will be informed and immediately removed from any environment where children are or could be present, whilst investigations are carried out.

The policies and procedures outlined above will be regularly reviewed, and addressed at the Annual General Meeting.

### **Seagrove Pavilion Trust Child Protection Hiring Policy**

1. All organisations using Seagrove Pavilion that provide activities /services for children will need to have a child protection policy, and undertake to enforce it.
2. They must declare they have read, understood and agree (in writing) to comply with the procedures/hiring policy of the Seagrove Pavilion Trust.
3. Describe the nature and scope of the proposed activities, and a copy of any external protection policies.
4. List the names of staff/volunteers they intend to use in their work with children. This list must include the applicant.
5. Provide documentary proof of any child related qualifications claimed.
6. Sign to acknowledge that the provision of any false information will lead to the refusal or termination of any booking agreement.
7. Organisations with direct and regular contact with children should also ensure they carry out recruitment and training and CRB Disclosure process where necessary. The Seagrove Pavilion Trust may wish to see evidence of CRB checks.
8. Ensure relevant personnel receive advisory information outlining good practice and informing them about what to do if they have concerns about the behaviour of an adult towards a young person.

### **Medical Emergency**

1. User groups/hirers must call an ambulance if a child requires emergency medical treatment and inform relevant bodies (the police/social services) if there is any suspicion that the injury is non-accidental.
2. User groups/hirers should contact Seagrove Pavilion Trust to inform them that an accident has taken place (contact details listed on hire agreement).
3. Volunteers must not transport children in their own cars.
4. Parents/carers must be contacted immediately if possible. A written consent form for emergency medical treatment should have been completed when the child started using the provision

All user groups/hirers and sections must comply with this policy and must provide adequate evidence to demonstrate compliance. All hirers/user groups will ensure that any activities for children under eight years of age comply with the provisions of The Children Act of 1989 and Adoption & Children Act 2002 and that only fit and proper persons have access to children.